

Kaleidoscope Charter School
KCS Building Company Board of Directors Meeting Minutes
KCS Board of Directors Meeting Minutes
Regular Board Meeting
04/15/2010

KCS Building Company Board Meeting

Invoice Approval A motion was made and seconded for Nan to cut a check for late taxes in the amount of \$11,984.82. The motion carried.

Regular KCS Board Meeting

Start Time: 6:09

Members Present: Jason Thomas, Tammy Sternal, Jeremy Maisch, Liz Barnes, Sharon Hall, Kasie Peters, Gene Henrie

Members Not Present: Matt Patterson

Others Present: Dave Hoffman, Nan Martin, Paula Higgins, Melanie Plautz, Noelle Nivala, Sandy Schmitt, Jill Moline

Set Agenda

Consent Agenda

March minutes-A motion was made and seconded and the March minutes were approved.

Director's Report

- Monthly update
- Staff reductions and/or additions (if needed) **-(See Attached)**
- Financial conditions and activity report-**(See Attached)**
- School calendar-**(See Attached)** A motion was made and seconded and the 2010-2011 school calendar was approved.
 - Budget preparation-**(See Attached)**
 - Enrollment/Waiting list-**(See Attached)**
 - Positives
 - Miscellaneous items-**(See Attached)**
 - Crisis Management Plan-**(See Attached)**
 - Regarding the MGS case, the court is asking for a dollar amount for her restitution penalty. The school needs to come up with an amount to propose to the court to be paid back by MGS. Matt has already completed some detailed spreadsheets explaining the monetary losses. Tammy will write the impact statement for the court, which will include the dollar amount lost.
 - Mission/Vision-Dave reviewed the ideas that the board has come up with so far. **(See Attached)** Tammy mentioned that we should have the Mission/Vision reviewed by VOA and to check with the state for approval.

Committee Reports

Finance / Treasurer

- A former employee has been contacted regarding money that needs to be paid back for insurance expenditures. She has made one payment but still owes \$961.00. She has not responded to further letters. A final letter will be sent through certified mail asking for the full amount. If there is no response, the board will pursue action through small claims court. Paula Higgins reminded the board of another former employee who worked one day and was paid for a full pay period. It was suggested that the school should ask for that money back as well.
- Auditors-Nan reviewed that she went to MMKR and Larsen Allen to ask for a price adjustment. MMKR-past history, auditor of Elk River School District, would go as low as \$10,000. Larsen Allen-Charter Schools are a priority, timely training opportunities provided, bid-\$12,950. Tammy suggested that we go with a new auditor. A motion was made and seconded to approve Larsen Allen as our auditor for the upcoming school year. The motion was approved.
- February and March Financials were tabled.
- Nominations-Announcements have been made regarding open positions. Further discussion will take place on how to recruit community members. Dave has two contacts that we will pursue. Liz suggested an additional phone tree call to parents to remind them of the open positions. Nan suggested MAP for Non-Profit, a company that links non-profit organizations with qualified candidates for school boards. Sharon mentioned looking into an advertisement in the Boardcaster Newsletter. Jeremy asked about the statement on the board opening announcement that said by-proxy voting was available. Nan stated that according to the By-laws by-proxy voting on the day of the annual meeting is allowed. It was decided that the by-proxy statement in the by-laws refers to board members only and not parents etc. A motion was made and seconded that stated that for the upcoming annual meeting that we require parents and teachers be present to cast a vote for the elections of open positions. The motion carried.
- HR Committee-The surveys have been completed, and they have been overwhelmingly positive. The evaluation of the director is on-going, and will be presented to the board for approval at the May meeting.

Chair report

- Nan asked that KPTO be given some time at the annual board meeting to give a state of the KPTO address, and to conduct their elections.
- Discuss KCS request for Wright County pursuit of damages from former

Director-See Above

- Follow up on lunch account reimbursement from former Director –See Above
- VOA approved our contract and will be our authorizer for the next three years.

Sponsor report

- Not Present

Business

- District policies tabled from March meeting
 - Policy #704 has been tabled for further review
 - Policy #205-Open and Closed Meetings (**See attached recommendation sheet #1**) A motion was made and seconded to approve policy #205 and the motion carried.
 - Policy #206-Public Participation in school Board Meetings. Jason shared that he feels there are conflicting ideas under this policy, and would like to see three separate policies written. Nan will tweak the policy to create three separate ones.
 - Policy #537 Enrollment Policy. A discussion took place about the possibility of offering early admittance for kindergarten. Nan stated that in the future the waiting list will be posted on-line. It was decided that the waiting list will be updated weekly. Nan also stated that the re-enrolled students on the waiting list will retain their position for the following year. Dave clarified the difficulties in guaranteeing a maximum number of students per class. Policy #537 was tabled for further discussion.
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- 2010-2011 school calendar-See Above

Open Forum

- Noelle Nivala asked about teachers who have been told that they will teach a maximum number of students, and their reaction when that number is much higher.

Announcements:

Special Board Meeting Thursday May 13 at 6:00.

- Feb. Financials
- March Financials
- 10-11 Budget
- Donation Report
- Mission/Vision Update-Next step from MDE

Next regular board meeting on May 20th at 6pm at Kaleidoscope Charter School.
This is the Board's Annual Meeting

Meeting Adjourned: 8:55