

Board Meeting Agenda
Kaleidoscope Charter School
Regular Board Meeting
08/20/09

Start Time: 6:04

KCS Building Company

- Announce officers-Matt Patterson will be the chair. Jeremy Maisch, and Chris Kasper will also serve on the board.
- A person from the Star Tribune contacted the school and Matt to talk with him regarding KCS Building Company. Our Public Relations firm will meet with Matt and the reporter next week.
- Discuss inclusion / placeholder into board agenda

Meeting Adjourned: 6:07

Regular KCS Board Meeting

Start Time: 6:07

Members Present: Matt Patterson, MeLissa Medina, Jamie Bernu, Kasie Peters, Jeremy Maisch, Jason Thomas

Members not present: Mary Haliburton, Tammy Sternal, Karen Horton

Others present: Dave Hoffman, Paula Higgins, Cindy Doyle, Lana Waldron, Jennifer and Greg Piehl, Sandy Schmidt Mr. Medina, Genie Paris, Mrs. Hoffman, Chris Patterson

Set Agenda

Consent Agenda

- July Minutes-Kasie made a motion to approve the minutes and MeLissa seconded. The motion carried.

Chair report

- Summary of August 13 training session at VOA-(**See Attachment**)
Discussed moving our annual meeting to a different date but will vote on the new dates' approval in the future. According to the new law, the annual meeting must now take place during the school year.
Matt discussed the changes made to the Annual Report requirements and wanted to make sure the report that was completed is up to date with the new requirements. Paula confirmed that everything is up to date.
- Governance training with legal counsel-John Cairns, Sandy Schmitt, and Katie Piehl will provide board training on September 19th. John suggested having a facilitator come in on the same day to walk us through what we have learned. Jason stated that it would not be important to have a facilitator present during the training. MeLissa and Jason suggested that we focus on the Mission and Vision in the afternoon instead of having a debriefing. John, Katie, and Sandy will be scheduled from 9-12 and we will focus on the Mission and Vision with Cindy Reuther in the afternoon.
- September retreat / training-SAA
- Discuss legal counsel retainer (**see attachment**)-Matt asked the board whether it feels the board thinks that retaining an attorney is still necessary. Due to ongoing needs, it was decided that John's services will continue to be necessary in the future. Jason made a call to John to verify the terms of his proposal. Jason made a motion to approve John's retainer agreement as stated on the proposal for the period of time commencing July 1 through November 30, 2009. Kasie seconded and the motion

carried. Jason made a motion to reconsider the previous motion MeLissa seconded, the motion carried. Jason made a new motion to approve John's retainer agreement running from August through December for \$2,250, Kasie seconded and the motion carried.

- MeLissa received a proposal from Briggs and Morgan to provide legal counsel on employment related services. Services provided would be things such as reviewing contracts, employee handbook, and answering human resources questions. Jason suggested obtaining quotes from other companies. Dave stated that we can contact RJ Ahman for basic HR questions. Using an attorney to review employment issues was suggested by John Cairns. Dave stated the services provided by the Human Resources Service may be provided by other organization like VOA, MACS, and other charter schools. Matt suggested that we do not need someone on retainer but should have someone to provide a counsel on an as needed basis. MeLissa and Jason will continue to discuss terms with Briggs and Morgan and will obtain quotes from additional attorneys.
- Board structure-Karen Horton has submitted her letter of resignation. Mary Haliburton also submitted a tentative letter of resignation from the board. She will let Matt know officially as soon as possible. For the upcoming school year, Matt will become a community member and expressed his desire to continue serving on the board. MeLissa made a motion for Matt to remain on the board as the chair and to occupy the newly required community member seat. Jamie seconded and the motion carried. After a brief discussion, it was decided that the number of board members will remain at nine. Kasie started a discussion on our options with changing the board structure. She began by explaining that one of the reasons that the law regarding board structure changed was due to the difficulty in finding enough teachers. Jennifer Piehl stated that she feels the teacher majority board is the teacher's way to have a voice in the school. It was decided that we will maintain our current structure of a teacher majority on the board. The nomination committee will begin recruiting 2 teachers to fill the vacant positions. Mrs. Hoffman stated as a community member she felt that the parents are the customers who have created the school and should have the greater say and be the majority of the board. Cindy Doyle stated that she feels parents do not feel that they are comfortable approaching the board. We discussed having more open communication with parents. We will create a school board bulletin board to explain board positions, committees, contact information, etc. Dave suggested implementing a system where certain parents go to assigned board members with their concerns. Genie Paris expressed her desire to have a more open communication process set up between parents and board members. Chris Patterson voiced her support of the board and her disappointment regarding some parents' attitudes at previous board meetings. MeLissa asked how we can improve communication. Genie Paris and Mrs. Hoffman expressed a need to have parent voice heard when reviewing the Mission and Vision. Genie expressed the importance of seeing the results of surveys that were completed. Dave stated that the board should be in attendance and visible during the open house.

Sponsor Report-Not present

Committee Reports

- HR-tabled until the September meeting
- Finance / Treasurer-Sandy was at the meeting to update the board on the financials
 - June Financials
 - July Financials

§ Kasie made a motion to approve both June and July financials and Jason seconded. The motion carried.

Jason reported for the finance committee. One of the tasks as the finance committee is to revamp the budget, lowering costs, and improving tracking. The former director applied for unemployment and is receiving it. MeLissa suggested that someone from the board track the progress of the unemployment for the former director. We are currently asking for reconsideration on our original appeal but it will take until the end of September until we hear results. Kasie will be the contact person to track the status of the appeal. Dave stated that unemployment insurance may be well worth it.

Interim Director and Director's Report

- New employment contracts-Tabled until the September meeting
- Annual report / approval-Paula will send an electronic copy to all board members for their review. The report for 08/09 is due October 1.
- Jamie made a motion to remove Paula Higgins as a signer on the Wells Fargo bank account, Kasie seconded the motion carried.

New Business

Old Business-Technology Update and Plan-Tabled until the September meeting

Open Forum-Took place during the board structure discussion

Other Business

Announcements:

Next board meeting on September 17th at 6pm at Kaleidoscope Charter School

Adjourned Time: 9:31

We discussed the possibilities of changing the structure of the board.