

Kaleidoscope Charter School
KCS Building Company Board of Directors Meeting Minutes
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Regular Board Meeting
02/18/2010

KCS Building Company Board Meeting

- No business

Regular KCS Board Meeting

Start Time: 6:03

Members Present: Kasie Peters, Liz Barnes, Jeremy Maisch, Matt Patterson, Jamie Bernu, Sharon Hall, Jason Thomas

Members Not Present: Tammy Sternal

Others Present: Dave Hoffman, Nan Martin, Colton Born, Josh Scherer, Sam Scherer, Mr. Scherer

Set Agenda

Consent Agenda

- January minutes-Matt asked if further discussion will take place about worst case scenario discussion from the January meeting. Nan put out an auditor RFP to be due to the school by March 1st. A motion was made and seconded and the January minutes were approved.

Leadership Presentation

- Two students from the Leadership class presented projects that the class has been working on, and also presented some pro and con issues from the student perspective. Size of lunches was a concern. Students also expressed a desire to be able to choose their electives.

Director's Report

- Monthly update
 - No Governance Policies to review for February
 - Special Education State Complaint-If it is proved that the school is found liable in the current case, the school could be responsible for \$30,000 to \$40,000. Dave still feels good about the case, and he feels that the outcome will be positive. Our attorney is working pro bono until the case goes to hearing.
 - The Science Fair was a huge success. Everyone had fun, and it was good promotion of our school.
 - The 5/6th grade trip to Deep Portage was also a great success. Sharon stated that she sees that a lot of bonding occurred on the trip.
 - Payroll is now going to be taken care of in house. This will alleviate monthly costs as well as problems with checks arriving late.
 - Lunch collections have gone from approximately \$12,000 at the beginning of the year to \$2,500 currently.
 - Furniture was purchased for the Spanish and 1st grade classrooms. The furniture was purchased with money from the Walton Grant.
 - Dave looked into a benefits cooperative through MACS, which could lower costs. The full report will be coming soon.
 - Kaleidoscope won the School Finance Award again.
 - Dave worked up a strategy for using NWEA testing in the classroom, which will be implemented in the near future.
 - Dave applied for his principal licensure in Minnesota.
 - The website has received a lot of positive feed back.

- We were getting charged almost double the amount for each milk, so we have received approximately a \$1,000 credit.
- Lottery Policy Review-The lottery was conducted on the 1st of February. Five spots were held for possible retention of students. 79 students are currently on the waiting list for kindergarten. There are also 27 in 1st, 25 in 2nd, 11 in 3rd, 17 in 4th, 13 in 5th, 12 in 6th, 7 in 7th, and 2 in 8th.
- March 9th is charter school day at the capital. We will meet with our senator and representative from the state level. Dave plans on attending, and would like others from the school to attend as well.
- Vendor discount and training programs may be available to use for many of the needs that we have had for John Cairns. Dave is looking into the services that they offer.
- The teachers have been making a point of sending positive emails to families. Dave shared a couple of positive email from a teacher and expressed how happy the teachers are with the school.

Committee Reports

- Finance/Treasurer-Jason continued his discussion of contingency planning for worst case scenarios. He presented some possibilities for holdbacks etc. and the committee ran scenarios to see how these cases would affect us. One of the possibilities is that the state continues to hold onto the 17% of the holdback. Even with this worst case scenario the committee feels that school would still be able to function next year due to money with the building company, and a line of credit.
 - We can only sign up for unemployment insurance once per year, and we missed it. It was in January, but unemployment claims are down.
 - January Financials-Jason presented highlights for the January financials. A motion was made and seconded and the January financials were approved. **(See attached)**
- Nominations-The committee updated the board on the status of recruitment for the open position. They have posted several announcements in different community locations. The committee will be ready to present qualified candidates for vote at the March meeting.
- VOA contract renewal status-We have not received any feedback regarding the contract's status.

Chair report

- Matt read a note from John Cairns regarding possible proposed legislation that could greatly affect the budget.
- A new representative from School Business Solutions will now be coming to the school in place of Sandy Schmitt. Matt reiterated the benefit of retaining SBS for long term services.
- John Cairns suggested that all board members are subject to background checks.

Sponsor report-Not present

Business

- **District Policies**
 - ACH Services **(See Attached Agenda Recommendation #1)**-A motion was made and seconded and the motion carried.
 - Policy #102 Equal Educational Opportunity **(See Attached Agenda Recommendation #2)**-A motion was made and seconded and the motion carried.
 - Policy #402 Disability Nondiscrimination **(See Attached Agenda Recommendation #3)**-A motion was made and seconded and the motion carried.
 - Policy #406 Public and Private Personnel Data **(See Attached Agenda Recommendation #4)**-A motion was made and seconded and the motion carried.
 - Policy #412 Staff Expense Reimbursement **(See Attached Agenda Recommendation #5)**-A motion was made and seconded and the motion carried.
 - Policy #214 Board Expense Reimbursement **(See Attached Agenda Recommendation #6)**-A motion was made and seconded and the motion carried.

- Policy #501 School Weapons Policy (**See Attached Agenda Recommendation #7**)-A motion was made and seconded and the motion carried.
- Policy #533 Wellness Policy (**See Attached Agenda Recommendation #8**)-A motion was made and seconded and the motion carried.
- Policy #706 Acceptance of Gifts/Donations (**See Attached Agenda Recommendation #9**)-A motion was made and seconded and the motion carried.
- A motion was made and seconded to approve **the attached donation list** and the motion carried, with a contingency based on discussion with KPTO about the Target donation.
- The **attached Board of Directors Mid-term Replacements** sheet was tabled pending a discussion with John Cairns regarding secret ballot voting on incoming board members.
- A motion was made and seconded to approve the **attached Procedure for Board Committees**.

Open Forum-None

Announcements: Next board meeting on March 25th at 6pm at Kaleidoscope Charter School

Adjourned Time: 8:24